

**Community Partners Meeting
Organizational Structure Brainstorming Results
1-24-17**

DOs	DON'Ts
<ol style="list-style-type: none"> 1. Identify categories of expertise in order to efficiently produce a strategic plan 2. Shared database of contacts (i.e. Google Docs) 3. Create an identity incl. mission 4. Use technology to increase participation 5. Written agreement with purpose, goals & mission & respect for all groups 6. Volunteer captains/committee chairs for issue areas 7. Facilitate process for ad hoc committees 8. Develop 501C3 over time 9. Diverse member base 10. Involve community members 11. Collective ideas on change/shared values 12. Understand audience 13. Ongoing investment in cultural education 14. Shared resources and opportunities 15. Make it convenient 16. Develop and identify subgroup to include strengths of the members 17. Empower members to have a voice 18. Create a safe space 19. Be strategic in communicating with the community 20. Select a leader (chair) to articulate/facilitate/delegate vision & goals 21. Diverse representation 22. Specific mission/vision/goals and measureable outcomes 23. Assign accountability for every planned outcome 24. Clearly defined org. structure (sub chairs) 25. Mutual benefits for all members 26. Make membership “prestigious” 27. Make membership open to all 28. Adopt marketing strategy (website, events, etc.) organized by user need (comm. member looking for help) 29. Develop a communication plan – include a member organization directory 30. Establish a common mission – i.e. women’s marches 31. Enforce organizational membership to increase individual agency awareness – Allow agencies to be represented at multiple tables/workgroups 32. Formal leadership structure 33. Keep priorities fluid and in tune with the current events (urgent issues) 	<ol style="list-style-type: none"> 1. Volunteer if you can’t commit 2. Be too broad – Be specific with goals & obj. and accountability 3. Forget to reach out beyond your own silo of expertise. 4. Compete for funding 5. No cliques 6. No personal agendas 7. Alternate community groups 8. Charge membership fees 9. Have it government heavy/keep balance 10. Foster separatism 11. Make assumptions 12. Be distracted; stick to the goals/objs established 13. Compartmentalize. Everything benefits all, not a single community. 14. Meet for the sake of meeting; action oriented agenda 15. Forget about the unique identify of the individual agencies at the table 16. Forget about having a cross-cultural lens when examining priorities 17. Waste time-develop a formal meeting structure (i.e. EDs Level 10 meetings) 18. Be vague 19. Give up! 20. Be a Debbie Downer 21. Initial dues (to promote membership) 22. Writing a constitution 23. No voting 24. One group/leader taking credit for positive actions 25. One group/leader controls agenda/priorities 26. Avoid difficult topics/situations 27. Get bogged down in the details that you forget the big picture...goals

DOs

34. Ensure balance in workgroup agencies' individual priorities – from services offered to areas represented
35. Identify existing partnerships & how they can broaden the scope of welcoming (Don't create a new group)
36. Streamline needs + get to organization (Don't create a new group)
37. An agency needs to take ownership of coordinating the group
38. Any agency that wants to join can
39. Diversity on all committees
40. All organizations have the same values re: diversity
41. Mission statement -Short & Sweet
42. Inclusive
43. Strategic
44. Progressive
45. Diversify resources
46. Goals – on task
47. Action oriented
48. "Walk the Talk"
49. Name; identity
50. Mission statement
51. Diverse leadership team
52. Visibility - Community
53. Solid role models (so we as community grps have greater understanding; advocacy promotion) Who are the other spokes? Network!
54. Dependable calendar (3-6 months out)
55. Consensus decision making
56. Create accountability of working together
57. Allow for independence of identity
58. Must share and support common goal;
59. Base the core values w/in social & economic justice
60. Create a platform for regular discussion/communication amongst partners
61. Continue to build on & evaluate data
62. Make a real commitment to inclusiveness but decide on Org focus(es) to get work done.
63. Leadership beyond elected officials
64. Equal voice w/comm. Partners.
65. All groups have equal weight
66. Clear decision making process if group taking stances on issues/priorities
67. True inclusion of all stakeholders
68. ? is the central mission that will bring all groups together on one accord
69. Have a central committee
70. Realistic, measureable goals
71. Ad hoc committee "Needs-based"
72. Common issues – workforce development (4M)
73. Existing organizations –specialization (workforce agencies)